

**COUNTY OF SAN DIEGO  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 1998 - JUNE 30, 1999**

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: Marshall

Division/Unit: \_\_\_\_\_

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	0	Hours		x	\$14.30	=	
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Types of work performed by GENERAL VOLUNTEERS in this category: \_\_\_\_\_

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	1	Hours	48.5	x	\$ 14.30	=	693.50
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:

GAIN - Typing, filing, data entry

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
		x		=	\$

No. Vol.	0	Total Hours		Total Value	\$
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: \_\_\_\_\_

## d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>Benefit</u>	<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar</u>
2a:			\$
2b:	<u>1</u>	<u>48.5</u>	\$ <u>693.50</u>
2c:			\$
<b>TOTALS: <u>1</u> <u>48.5</u> \$ <u>693.50</u></b>			

## 3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
	\$		\$
	\$		\$

TOTAL VALUE \$ 0

## 4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 14 x Rate \$ 13.38 = \$ 187.30

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 2 x Rate \$ 30.68 = \$ 61.30

c. Other program costs (volunteer training materials/supplies, recognition costs, etc.).

Item	Cost

TOTAL OF OTHER PROGRAM COSTS

= \$ 0

d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$ 248.60

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$ <u>693.50</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$ <u>0</u>
ADD a + b	\$ <u>693.50</u>
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	(\$ <u>248.60</u> )
TOTAL PROGRAM BENEFIT	\$ <u>444.90</u>

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**6. RECRUITING:**

Please describe your recruiting programs:

X

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

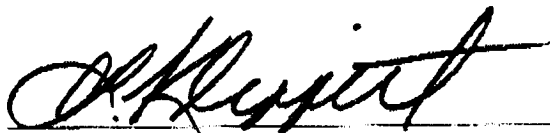
Please describe any special activities and/or achievements your program was involved in during the period of this report.

N/A

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 1999-00:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

X

**9. GENERAL INFORMATION:**Name of Person Completing Report: JUDY BAKERPhone Number: 531-4162 Mail Stop 0204 E-Mail JBAKER@CAVolunteer Coordinator: CATHY WALKPhone Number: 531-4150 Mail Stop 0205 E-Mail CWALK@CA**10. DEPARTMENT CERTIFICATION:**

DEPARTMENT HEAD SIGNATURE

8.2.99

DATE